

Mullavilly Parish Church - Genealogy Searches

Access to Parish Records – Baptism – Marriage - Burials

Thank you for contacting Mullavilly Parish Church to have our records searched on your behalf.

It may not always be possible for the local Minister / Rector to be available on a particular day or at a particular time due to the nature of their work and the possibility of pastoral emergencies resulting in a last-minute cancellation of an appointment.

However, we do have a designated person / researcher who will search the full records on your behalf.

This may take a matter of weeks and we will endeavour to keep in touch with you in the process. We would ask that as much information as possible is given to undertake an initial search on your behalf and following this, arrangements can be made to view these records or have the details forwarded to you.

It is vital that all appointments are made and confirmed by email well in advance. If a meeting must be cancelled due to unforeseen circumstances, a contact number will be required to re-arrange as necessary.

The records that we hold for Mullavilly Parish can date back almost 200 years, and some are in a fragile condition, therefore extreme care must be undertaken while viewing the records.

We have registers containing Births/Baptisms, Marriages and Burials for the Parish but it must also be pointed out that although these are extensive, human error can mean that there may be omissions and may differ from information the family may hold.

Our researcher will attend at all times during your visit. You will be shown the requested records and she will assist you with any questions you may pose. There will also be the opportunity to see inside our Church building. It may be possible to locate a grave plot within our church graveyard, depending on what records we have been able to identify.

As you will appreciate, the research of records may take some time and there are certain guidelines set down under GDPR (Data Protection) and other legislation that must be followed.

PARISH RECORDS

- The scanning, photographing or photocopying of Parish records is not permitted.
- Members of the public (including parishioners, genealogists, and other researchers) are permitted to transcribe or copy out the content of registers by hand but are **NOT** permitted to publish that information without permission from the copyright holder.
- Details of entries for marriages, baptisms or burials created within the last 100 years should not be posted on the internet or published in any other format.
- No markings whatsoever may be made on the registers.

- The registers should at all times be treated with the greatest care and pages turned carefully.

MEMORIALS AND THEIR INSCRIPTIONS IN BURIAL GROUNDS

- Both the memorial and the copyright of the information inscribed thereon belong to the person(s) who erect the memorial and/or their descendants.
- Please be mindful of copyright restrictions and aware of the sensitivities surrounding the publication of images or details of memorials in burial grounds.
- It is strongly recommended that neither images nor details of inscriptions on memorials erected within the past forty years are uploaded to the internet or published in any other format.

FEES

There is a standard charge of £25 for each search undertaken (regardless of results).

- This must be paid in cash on the day of the visit, or by bank transfer before the research is undertaken. Bank details will be forwarded as requested.
- Where a visit is not possible, the results of the research will be forwarded by email or post.

To arrange a search of our Parish Records on your behalf, please contact our
Parish Researcher:

Miss Rowena Cairns
mullavillyresearch@gmail.com

Rector: Ven. Elizabeth Cairns :
Mullavilly Rectory
Tel: 028 38840221
Email: revecairns@gmail.com

Mullavilly Parish Church – July 2021