

Mullavilly Parish Church - Genealogy Searches

Access to Parish Records – Baptisms – Marriages - Burials

Thank you for contacting Mullavilly Parish Church to have our records searched on your behalf.

It may not always be possible for the local Minister / Rector to be available on a particular day or at a particular time due to the nature of their work and the possibility of pastoral emergencies resulting in a last-minute cancellation of an appointment.

However, we do have a designated person / researcher who will search the full records on your behalf.

This may take a matter of weeks and we will endeavour to keep in touch with you in the process. We would ask that as much information as possible is given to undertake an initial search on your behalf and following this, arrangements can be made to view these records or have the details forwarded to you.

It is vital that all appointments are made and confirmed by email well in advance.

In the event a meeting must be cancelled due to unforeseen circumstances, a contact number will be required to re-arrange if necessary.

The exclusive records that we hold for Mullavilly Parish can date back almost 200 years, and in nature, some are in a fragile condition, therefore extreme care must be undertaken while viewing the records.

We have registers containing Baptisms, Marriages, and Burials for the Parish but it must also be pointed out that although these are extensive, human error can also mean that omissions or finer details may appear to be slightly different to information the family may hold.

Our researcher will be in attendance at all times during your visit, when you will be shown the requested records and will assist you with any questions. There will also be the opportunity to see inside our Church building, and it may be possible to locate a grave plot within our church graveyard, depending on records we have been able to produce.

As you will appreciate the research of records may take some time and there are certain guidelines set down under GDPR (Data Protection) which we must follow.

REPROGRAPHY AND FEES:

There is a standard charge of £25 for the research undertaken (regardless of results).

- To be paid in cash on the day of the visit, or by bank transfer before research is undertaken. Details can be forwarded as requested.
- Where a visit is not possible the results of the research will be forwarded by email or post.

PARISH REGISTERS –

- Photography of Parish records is **NOT** permitted without prior permission.
- Members of the public (including parishioners, genealogists, and other researchers) are permitted to transcribe or copy out the content of registers by hand but are **NOT** permitted to publish that information without permission from the copyright holder.
- Details from entries for marriages, baptisms or burials created more recently than 100 years should not be posted on the internet or published in any other formats.
- Photocopying of parish records is forbidden on all occasions.
- No markings whatsoever should be made on the registers.
- The registers should be treated with care and pages turned carefully.

MEMORIALS AND THEIR INSCRIPTIONS IN BURIAL GROUNDS –

- Please be mindful of copyright restrictions and aware of the sensitivities surrounding publication of images or details of memorials in burial grounds.
- Both the memorial and the information inscribed thereon, belong to the person(s) who erect the memorial and/or their descendants.
- It is strongly recommended that neither images nor details of inscriptions on memorials erected within the past forty years ever be uploaded to the internet or published in any other formats.

To arrange a search of our Parish Records on your behalf, please contact our Parish Researcher:

Rowena Cairns: mullavillyresearch@gmail.com

Rector: Ven. Elizabeth Cairns: Mullavilly Rectory

Tel: 028 38840221

Email: revecairns@gmail.com

Mullavilly Parish Church – July 2021